Internal Guality Assurance Cell Meeting (2019-20) Dt:= A meeting of IOAC is held in the office of the Pain upal, Govt. College Khankhang (Rusai), with IGHC Member to deide the proposal for the serion 2019-20 for anality formane in It Justitution. It is decided that Item should create a cultimal and ethical values among the students by adopting good practices. Promote students for maxi. participation in inte-college activities held at dut level, programs on feelth and Hygun inns, awareness about Dunga Shoreti App g workshop an employment training pregames, font i pation in Job fair training foregam. Blood donation camp is also proposed to be 'aganised with the help of Health Dift. und NSS. and activities related to so inal and commenty junion. Fot teclum related + cybe cime, tegal prospection the the student and self Defene chaining for the 1) Total (Sond: Jayanet).

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Date: 20/03/2020 Page: /

Feedback Report of the Proposal 2019-20 A meeting is called in the office of the fruiting Govd. College Chankbara (Rewari) to seva hate in the beginning of the Service 2019-20. The Meeting is Chained by the Poun upol, a Charkhang. In the meeting, the target artified in the sussion 219-20 is summarized as -Inclution / orientation pro gram was conclusted as ports
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IGAC. Meeting. (For Academic and Curricular proposal from servicy)
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Date: 10 07 202 | Page:

IGA (. Meeting. Inoposel feedback servion. 2020-21 Govt. College Khankhang (Rewari) to day to discuss the achieves of the larget plan of senion 200-21. - with the prevalue Sop quidhen of pandemic tim, teachers conducted Classes through Online mode by google meet/google Class room and LMS DHE partols by contribing utudents in their repetim class groups. Submission of Arrigament on mail id is don by the students. Different arbinities were dos conducted by different subject so instrie / cluss / cells through online mode. 23 students histed Cost polytechnic manesher from placement Intruen, under placement all: On lim betwee genis under placement all on a Cares chopen after quelustion Many activities were also concluded under Women Cell, Tiles parter musing, sto gan writing/enay on prenation and come at hormonal gradional and Mans trul Hyguin! Online Lutimo on -"Nutrition" by Rawing Tripatho Brit of Gut study in also calculated und women cell to chier health Aster of Ged Student: " in also Only Competing en 3+ sta " in also congarind und IGAC" on State Line. Different activities like postal Maling parities, pour point making wear conducted through only mode. D E- Catificate were also provided to be) non con On line State level anizo entilled "Mattamotic I peasoning" was conducted on 29th jun. 2-2.

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Date: 16 08 | 2021 Meeting of IGAC- WILL Poincipel, G.C. Whenkhang (Renser) · Venn : Pour apal office. · Channel by - Pour ipel, G. C. Khankhana (Rewari)

Agenda of the Meeting: - To discuss futur plan for the seriou 2021-21 for holistic growth and development of the Institution with belte Caucer options for the Anders. Focus on Career courseling on issues suchan Career exploration, Cares Change personal Career doudopment it. with up coming professional chillenges. Max. participation of student in cultinal and - Co-cultural activities with a cordenic orchinities Under the edger of NSS and through NSS Valenties programs related to Drug prohibution, water Construction and so ind problems are proposed to conduct in the up coming simion. Oriz programs on women empour ment and girl Child une 2 let. Lect - on flighth and Mulisting, fine arts activides are also proposed under woman all. Cont- Jayanets Du. Sielhouste) ? Du han park why P. Du. Damn'was Mahina) B. WM IIIndSom

Date: 105 2022 Page: 100

TOAC Metting Proposal feedback Session 2021-22 A meeting is held in the office of the Principal Gr. C. Kharkhung, Rewari with TOAC members to evaluate the achievement of the target Plan 2021-22. The meeting is charled by the worthy Principal Grand Charlehave. The achieved targets of The home session are Summarised as under tracker · Under the edger of MSS volunteers Contribute in the Reservation of Elological Balance hy placing Terra cota' Containers
with water one and grains for hirds in
the College lawn in Symmer leason which garre å hest example of Bird Conservation on 23/11/2023 certified Directity and Ovality Hub India Revers Extension Lecture were organised Personality Development of ICT Barel Edneature by eminent Sesource Persons Under Placement all Celebrated the International Day against Dry Abuse and Illicit Trafficking on 20th June 2022 Under Nes to

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Servion = 2022-23.

Date: 27/2022,

Meeting of IQAC with frincifal, U.C. Kharkhara (Rewmi) · chained by - Inincital, G.C. Kharkhara (Rewari) · Agenda of the meeting: - the agenda of the today is meeting is to discuss the Proposed activities of different departments, wells, sociletus, clubs etc for the session 2022-23. In the muting it is dishold that all the academic activities will de flanned as for schedule of University and guidelines. with this onesall growth and development of the institution, other co-curr (cular activities will also be conducted in the session 2022-23 like extension lectures on girds and women issues, legal awar ness, health and nutrition, carrier guidness etc. For carrier quideness, Job fair training frogramms will also be proposed for the maxi mum Participation of students. It is also Proposed to Promody students for marojamum Parti cilation In Inter College, Inter university, sports activithes which is going to be hedd 2. Dr sithonshu - & 4/ A Haw Jorbash 11

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Session are summarised as under
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-> Thus Placement deive were anduted
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## OFFICE OF THE PRINCIPAL ,GOVT. COLLEGE KHARKHARA, REWARI

#### OFFICER ORDER

The following members are here by constituted as IQAC.

Committee for the session 2023-24

1 Smt. Archna Soota (Principal / Chairperson)

Mulais

2 Dr Sidhanshu, Associate Professor Economics

3 Dr. Hariparkash Assist. Professor Phy. Education,

4 Dr Ramniwas, Assist. Professor Commerce (9-

5 Sh. Satyender Singh, Assist. Professor, Maths

6 Ms Anuradha, (Industrial Expert)

7 Smt. Sushila (Sarpanch, Gram Panchyat, Kharkhara)

8 Miss Priya (Alumni member) buya

9 Miss Saloni (BA 3rdSem) Salone

PRINCIPAL Principal Cort. College, Kharkhara (Rewari)

Minutes of Meeting of IQAC held under the chairmanship of the Principal Dr. Mrs. Archana Soota Govt College Kharkhara Rewari on 22/07/23

First meeting for the session 2023-24 was held on 22/07/23 at 1:30 p.m. in the Principal's office under the chairmanship of the Principal Dr. Mrs. Archana Soota. Following Officers/Representatives attended the meeting.

1. Dr. Mrs. Archana Soota, Principal, Govt. College Kharkhara, Rewari.

2. Dr. Ram Niwas, Coordinator (IQAC), Govt. College Kharkhara, Rewari.

Priya

3. Dr. Sidhanshu, Associate Professor

4. Dr. Hari Parkash, Assistant Professor

5 Mrs. Sushila, Sarpanch, Gram Panchayat Kharkhara

6. Ms. Anuradha, Industrial Expert

7 Ms. Priya, Alumni

8. Ms Saloni Student (B.Com 2<sup>nd</sup>)

#### **Discussion and Decisions:**

- \* Efforts made by various committees for successfully completion of Admission process for the 2023-24 session. It was noted that all admissions were conducted transparently and in accordance with Indira Gandhi University, Meerpur and Haryana govt guidelines. Data analysis revealed a satisfactory enrolment rate, meeting the institution's academic and diversity objectives.
- All faculty members will prepare a comprehensive lesson plan for [specific subject/topic] encompassing learning objectives, teaching methods, resources. assessment strategies and teachers individual timetable will also be prepared and put up on departmental notice boards as well as same will be uploaded on college website by website in-charge.

- \* HODs and In-charges of different co-curricular committees like women cell, NSS, and cultural committee will be directed to finalize their activities for the session and prepare the schedule for the same.
- After thorough discussion, it was unanimously agreed to relocate the library to a more accessible and spacious area within the campus to enhance its usability. Factors such as student convenience, infrastructure, and future expansion plans were considered in the decision-making process. The meeting emphasized the need for seamless transition and adequate resources for the relocation process. Additionally, it was decided to form a committee to overse; the implementation and address any challenges that may arise during the relocation.
- The Placement Cell at Government College Kharkhara facilitates various activities to enhance students' employability and career prospects. These include organizing career guidance sessions, workshops on resume building, mock interviews, and aptitude tests to hone students' skills. The cell will also try to arranges industry visits, internships, and campus recruitment drives, connecting students with potential employers.
- ❖ It is planned to complete the process of Alumni registration and Alumni meet will be held in the college to foster connections and celebrate the achievements of past graduates.
- ❖ During this session college will launch magazine with the aim to serve a platform for students, faculty, and staff to showcase their academic prowess, creative endeavours, and extracurricular achievements. The magazine will feature articles, essays, poems, artwork, and photography submitted by members of the college community. Additionally, it will include updates on college events, alumni success stories, and insightful perspectives on current affairs.
- The process of NAAC accreditation will be speed up and all documentations will be done as per NAAC guidelines for the accred tation of the college.

Action taken report of 1QAC Meeting held under the chairmanship of Principal Dr. Mrs. Archana Soota Govt College Kharkhara Rewari on 1/12/2023

- Admission process was concluded smoothly by the Nodal officer of the Admission Committee and the team members.
- Time Table and lesson plans were uploaded on the Notice board of each department and college website.
- ➤ Orientation Programme was organized for 1" year students in the multipurpose hall on 12th"September to apprise them of the various committees and activities organized in college.
- Talent search program was organized on 25-26<sup>th</sup> September in the multipurpose hall.
- A committee was formed comprising facul y and administrative members to oversee the relocation process of library. The committee conducted a thorough assessment of potential areas within the campus for the new library location, considering factors like accessibility and space availability. Subsequently, a suitable space was identified and approved for the library relocation. Plans were put in place for the seamless transition of library resources and services to the new location. Finally after the hard work of team the new library was inaugurated by Chief Guest Dr. Vinay Kumar on 29/09/2023
- > Self defence training was given to girl stude its under women cell.
- > Mentor-Mentee session was conducted in physical mode.
- Various activities were conducted during the session as per the schedule discussed in the meeting with the conveners of the committees and all the records are available with the concerned in-charges.

Principal Govt. College, Kharkhara

Minutes of Meeting of IQAC held under the chairmanship of the Principal Dr. Mrs. Archana Soota Govt College Kharkhara Rewari on 1/12/2023

Second meeting for the session 2023-24 was held on 1/12/2023 at 1:30pm in the Principal's office under the chairmanship of the Principal Dr. Mrs. Archana Soota. Following Officers/Representatives attended the meeting.

1. Dr. Mrs. Archana Soota, Principal, Govt. College Kharkhara, Rewari.

2. Dr. Ram Niwas , Coordinator (IQAC), Govt. College Kharkhara, Rewari.

3. Dr. Sidhanshu, Associate Professor

4. Dr. Hari Parkash, Assistant Professor

5 Mrs. Sushila, Sarpanch, ,Gram Panchayat Kharkl ar

6. Ms. Anuradha, Industrial Expert

7 Ms. Priya, Alumni

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8. Ms Saloni Student (B.Com 2<sup>nd</sup>)

Salonio

#### **Discussions and Decisions:**

- ❖ During the session convocation ceremony s proposed and all the graduates will be covered in this ceremony. The program agenda will include speeches, awards, and cultural performances. Rehearsals and documentation will ensure a smooth and memorable event also decided to launch e -magazine on the same day.
- College Fest will be organised during the session and the fest will feature a diverse array of activities, including cultural performances, competitions, and exhibitions like food court by students. Promotion through social media, posters, and word-of-mouth will ensure maximum participation.

- It was decided in the meeting to organise Alumni meet in month of Feb 2024.
- ❖ To improve the attendance and performance of students it is decided to conduct House exam in the month of March-April 2024.
- ❖ To speedup the work of NAAC process the meeting with all criteria incharges will be done.
- ❖ It was decided to introduce new courses like B.Sc (medical), B.Com Hons, BA Geography Hons. for the betterment of the students of this rural area.
- ❖ It was decided to organize a 2 days FDP/conference/workshop at the Nationallevel and budget will be demanded from the Department for the same.
- Feedback will be taken from students, Parents, Alumni and Teachers.

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Meeting ended with vote of thanks to the chair.

## GOVERNMENT COLLEGE KHARKHARA, REWARI, Haryana

Action taken report of 1QAC Meeting held under the chairmanship of Principal Dr. Mrs. Archana Soota Govt College Kharkhara Rewari on 18/04/2024

- The Principal appreciated the efforts of all the faculty members for the successful organisation of convocation and Alumni Meet in the college.
- E-Magazine named "Rustic Spectrum" was successfully launched in Convocation Ceremony by Honorable Vice Chancellor of IGU Meerpur and Guest of Honour Dr.Satyamanu, Retired Principal cum DHEO Rewari. Degrees were awarded to 190 students.
- Interdistrict college fest "Spectrum" was organised in the college on 13<sup>th</sup> Feb 2024 and various teams from different colleges participated in different events. Students of the college also open the food stalls and it was delightful event.
- ➤ House exam were conducted in the first week of April 2024.
- > Feedback from all the stakeholders were taken in online mode.
- Meeting with all the criteria incharges and members were conducted by the NAAC team and discussed about the progress of work and queries related to their points.
- > A feedback on activities conducted so far by various cells and committees was taken

Principal Cort. College, Kharkhara

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(Rewari)

Minutes of Meeting of IQAC held under the chairr anship of the Principal Dr. Mrs. Archana Soota Govt College Kharkhara Rewari on 18/04/2024

Third meeting for the session 2023-24 was held on 18/04/24 at 1:30pm in the Principal's office under the chairmanship of the Principal Dr. Mrs. Archana Soota. Following Officers/Representatives attended the meeting.

1. Dr. Mrs. Archana Soota, Principal, Govt. College Kharkhara, Rewari.

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2. Dr.Sidhanshu, Associate Professor, Coordina or (IQAC), Govt. College Kharkhara,

Rewari.

3. Dr. Ram Niwas, Assistant Professor

4. Dr. Hari Parkash, Assistant Professor

5 Mrs. Sushila, Sarpanch, ,Gram Panchayat Kharkhara

6. Ms. Anuradha, Industrial Expert

7 Ms. Priya, Alumni

8. Ms Saloni Student (B.Com 2<sup>nd</sup>)

Priya

Daloni

#### **Discussions and Decisions:**

- ❖ Academic and Administrative Audit of the college has to be done and it was decided to check all the records department wise for the smooth audit
- It was decided to introduce PG courses like M.A Geography, M.Com, M.A Hindi and B.A hons in English, Home Science.
- ❖ Feedback analysis will be done by the cor imittee and corrective measures will be taken accordingly.
- District level competition will be done under Legal Literacy Cell

Action taken report of IQAC Meeting held under the chairmanship of Principal Dr. Mrs. Archana Soota Govt College Kharkhara Rewari on 11/05/2024

- Academic and Administrative audit was successfully completed on 29/04/2024 by the Audit committee and Principal has apprecia ed the efforts of the college staff. Report of Committee is attached herewith.
- In this report the committee has suggested to sign the MOU with Industries and organisations so we will try to do the same in this session.
- We will organise the two days FDP/workshop/conference at national level in the college.
- More feedback will be collected from the students to strengthen the system.
- Porganised the District level competition under the Legal Literacy cell and students from various colleges participated in various events and it was successfully completed under the guidance of Dr. Archana Soo a, DHEO, Rewari cum Principal, GC Kharkhara.

Principal Cont. Göllege, Kherkhere

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