

GOVERNMENT COLLEGE KHARKHARA REWARI

Minutes of Meeting of IQAC held under the chairmanship of the Principal Mrs. Archana Soota Govt College Kharkhara Rewari on 02/07/24

First meeting for the session 2024-25 was held on 02/07/24 at 1:30 pm in the Principal's office under the chairmanship of the Principal Mrs. Archana Soota. Following Officers/Representatives attended the meeting.

- 1 Mrs. Archana Soota, Principal, Govt. College Kharkhara, Rewari
- 2 Dr. Sidhanshu, Coordinator (IQAC), Govt. College Kharkhara Rewari
- 3 Dr. Hari Parkash, Assistant Professor, Department of Physical Education
- 4 Dr. Ram Niwas, Assistant Professor. Department of Commerce
- 5 Mr Satyender Singh, Assistant Professor, Dept. of Mathematics
- 6 Ms. Anuradha, Industrial Expert
- 7 Mrs. Sushila, Sarpanch, Gram Panchayat Kharkhara
- 8 Ms. Priya, Alumni Member
- 9 Ms. Mani Student (B. Com 2nd) (B. A 3rd Sem)

Discussion and Decisions:

- ❖ First of all principal congratulated the committee for successfully submission of IIQA today on 02/07/2024 and ask to accelerate the SSR preparation to ensure timely submission.
- ❖ Secondly Principal congratulated for getting approval of two new courses at PG level MA Geography and M. Com - an excellent step forward for our institution. Now, asked to intensify efforts to boost admissions and ensure the success of these new programs.
- ❖ The college inspection for increasing the BA intake by 80 seats for sessions 23-24 and 24-25 is scheduled for July 4th. So, need to prepare accordingly for a successful review

- ❖ With the introduction of NEP from session 24-25, the college has adopted Scheme A for undergraduate admissions.
- ❖ The admission committee has finalized for both undergraduate and postgraduate admissions, ensuring a smooth process for the upcoming session.
- ❖ All faculty members will prepare a comprehensive lesson plan for [specific subject/topic] the session as per the NEP and teachers' individual timetable will also be prepared and put up on departmental notice boards as well as same will be uploaded on college website by website in charge.
- ❖ HODs and committee Incharges for women cell, NSS, and cultural activities will be directed to finalize their schedules for the session. This will enable us to prepare a consolidated Activity Planner in alignment with the IGU Academic Calendar for smooth implementation.
- ❖ Official Display of magazine will be done in July month and same will be uploaded on college website
- ❖ From this session 2024-25, E-Handbook will be prepared for the students and link of the same will be given to students on WhatsApp groups to provide easier access to all necessary information.
- ❖ Orientation program for newly admitted students will be done in the first week of August.
- ❖ Mentor Mentee groups will be made once the process of admission will be completed.

Action Taken report of IQAC Meeting held under the chairmanship of Principal Mrs. Archana Soota Govt. College Kharkhara, Rewari on 02/07/24

- College has signed 3 MOUs including MOU with Dental surgeon, Eye hospital and Gynaecologist for the health benefits of students
- Advertisement by publishing Pamphlet in newspaper and by pasting posters in nearby villages has done to increase GER in the college.
- All the staff members have successfully attended training of Haryana Karmyogi from DIET Rewari as per Schedule given by DGHE.
- A meeting was held with all staff members before the submission of IIQA and to intimate the staff for NAAC preparation.
- International Yoga Day was celebrated with students, faculty and yoga coach
- Green and Energy Audit was done by the Internal and External Committee constituted by the Principal.