

**Indira Gandhi University
Meerpur Rewari**

इंदिरा गाँधी विश्वविद्यालय
मीरपुर रेवाड़ी

(A State University Established under Haryana Act No. 29 of 2013)
(Recognized u/s 12-B & 2 (f) of UGC Act 1956)

No. IGU/ Conduct/2023/2004-2057

Dated:- 16.11.2023

To

All the Chairpersons/Directors/ Principals
U.T.D./Govt./Govt. aided Colleges,/ self-Finance Colleges
Affiliated to I.G. University, Meerpur, Rewari

Sub:- **Conduct of Practical, Summer Training Report, Viva-Voce, Self Study & Seminar for UG 1st, 3rd, 5th, 7th & 9th odd Semester (Regular/Re –appear, Mercy Chance) Exam. Dec.2023**

Sir/Madam,

This is being brought to your kind notice that the Practical, Summer Training Report, Viva-Voce, Self Study & Seminar for UG odd semester (Regular/Re –appear, Mercy Chance) Exam.Dec.2023 are required to be held according to the schedule mentioned below.

S/N	Sem.	Practical Schedule	Last Date for Uploading Awards
1	1 st , 3 rd , 5 th , 7 th & 9 th Sem.	20.11.2023 to 05.12.2023	31.12.2023

It has been decided that the practical examination will be conducted in the concerned college/department by panel of examiners provided by the university. The dates of examination shall be decided by the college/department in consultation with the examiners. The college/department shall communicate the schedule of practical examination to Conduct Branch of University at email igu.conductbranch@gmail.com

The Practical, Summer Training Report, Viva-Voce & Seminar for UG odd semester (Regular/Re – appear, Mercy Chance) shall be conducted during the aforementioned period and after conducting the same, the concerned department/college shall upload the marks awarded by examiner, on the university Website/Portal up to the last date stated above. **A hard copy (print out as well as hand filled in-separate envelopes) of the award list with memo having full signature and complete address of the Examiners with contact no.** be submitted to the A.R. (Result) within 10 days after termination of practical Examinations schedule, failing which the same shall not be accepted and responsibility shall be with the concerned department/college.

Note:

1. Seminar and Self Study practical are to be conducted at own level by dept./college.
2. Practicals of Mercy Chance students shall be conducted in the college/dept. in which they were regular students.

This may kindly be treated as "Most Urgent" .

Controller of Examination

Dated: 16.11.2023

Endst. No. Conduct/Practical/2058-2061

Copy of the above is following information and necessary action.

- 1 In charge, University Website with the request to upload it on the University website.
- 2 Agency involved with instructions to open the practical portal as per schedule mentioned above
- 3 A.R. (Exam.)
- 4 A.R.(Result Branch)

Controller of Examination